

JIKOEN HONGWANJI MISSION COLUMBARIUM POLICY

December 1, 2008

The following are the guidelines for the Jikoen Hongwanji Mission Columbarium:

1. Registered Members of Jikoen are eligible to use in the columbarium. In addition, under special circumstances, those who are potential members of the temple may also be allowed to use a niche.
2. The niches are at all times the property of Jikoen. You are entitled to use the niche indefinitely or temporarily depending on your need. However, in the event that you remove your urn(s) from this columbarium the niche will be recovered by the Jikoen.
3. Each niche is identified by a designated number. The name and address of the contact person and an alternate will be kept on record in the temple office. The family is responsible to notify the temple of any changes. Jikoen reserves the right to relocate urns that appear to be abandoned (over 50 years old with no known survivors or contact person) to a common area in the columbarium.
4. There are two niche sizes. The amount of donation suggested for the use of the niche is set by the Jikoen Board of Directors and may be adjusted from time to time. At this time, a donation of \$1,000 entitles you to use a small niche. A donation of \$1,200 entitles you to use a large niche.
5. The maximum number of urns allowed in the small niche is 4 and maximum number of urns allowed in the large niche is 6.
6. All fresh flowers offerings are to be placed at the flower area, not inside niche. Foods offerings are not permitted.
7. Columbarium hours are from 8:00 A.M. to 5:00 P.M. for Monday through Friday and 8:00 A.M. to 11:00 A.M. for Sundays. If you are unable to come during those hours, please call the resident minister at 845-3422 to make an appointment. The key for access may be obtained at preschool.
8. Jikoen will be send to the contact person a copy of its monthly temple newsletter which occasionally contains announcements concerning the columbarium.
9. Jikoen will appreciate donations in memory of loved ones be directed toward the maintenance of the columbarium.
10. You may call the resident minister if you have any concerns or questions at 845-3422.